

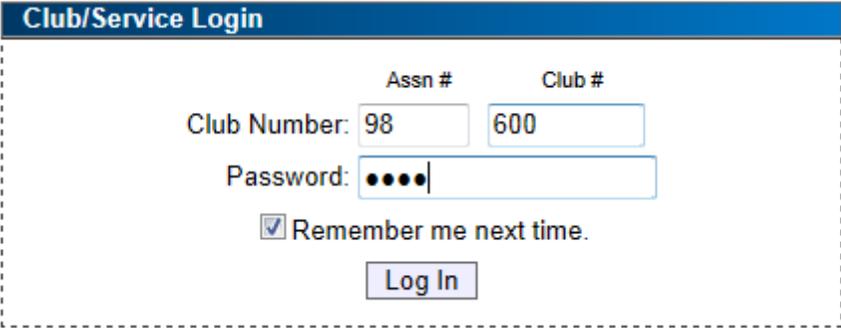
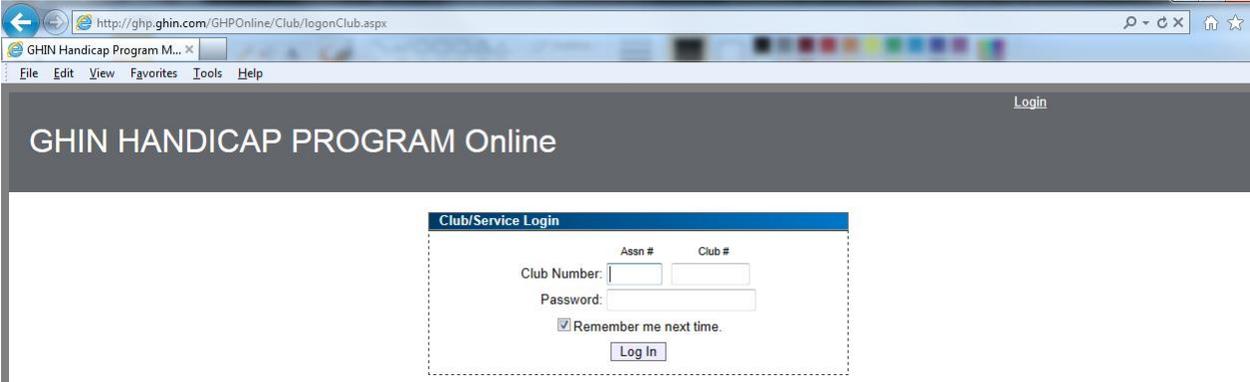
GHIN® HANDICAP PROGRAM (GHP™) CLUB - QUICK START GUIDE

Welcome to the GHIN Handicap Program (GHP) Club. This website is designed to allow club officials to manage their membership and file maintenance from any computer, tablet or even smart phone with access to the internet.

This guide is not meant to be a complete manual, but rather a compilation of key tasks. To login, go to <http://ghp.ghin.com/GHPOnline/Club/>. Bookmark this page as a favorite for future access.

Sign In

You will use your association number, club number and password provided by your golf association.



Example Only

My Golfers

Once you are logged into the **GHP Club** site, the first tab across the top bar is **My Golfers**. Here is where you will find: **Club Roster**, **Golfer View**, **Add Golfer**, **Change Golfer Statuses** and **Set Inactivation Dates**. You can also access a specific service **Club Roster** by clicking **Roster** to the right of the page.

GHIN HANDICAP PROGRAM Online

Home **My Golfers** All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

- Club Roster
- Golfer View
- Add Golfer
- Change Golfer Statuses
- Set Inactivation Dates

Club Name	Service Name	Holes	Role	Roster	Maintenance
THE TPC AT BRANCHBURG	MENS 18	18	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	PARS	18	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	WOMENS 18 - 1	18	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	WOMENS 9	9	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	BOGEYS	18	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	THURS LEAG	9	Administrator	Roster	Maintenance
TPC AT BRANCHBURG	ABCDEFGHIJKLMNO	18	Administrator	Roster	Maintenance
TPC AT BRANCHBURG	WOMENS SHOOTERS	18	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	TUESDAY LEAGUE	18	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	EAGLES	9	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	EAGLES	9	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	WOMENS MONDAY 9	9	Administrator	Roster	Maintenance
THE TPC AT BRANCHBURG	EAGLES	9	Administrator	Roster	Maintenance

The **Club Roster** page gives basic information about your club including the total number of members and number of active and inactive members. Various filters can be used to obtain a subset of members (only golfer with an AOL email account, only active golfers with a Handicap Index between 4.0 and 8.0, etc.). To get more detail regarding a certain member, click on their name and the **Golfer Maintenance** file appears. Additionally, once the desired filter is reached, the data can be exported for use in other applications (tournament software, club roster, etc.).

NOTE: When you click on either **Roster** link it will default to a list of active members.

Golfer Lookup

Use the filter below to search for players by GHIN Number, name and other options. Use % as a wildcard in First Name, Last Name or Email.

GHIN Number: Service: 1 - MENS 18 Status: All Member Type:

Last Name: First Name: State: <All> H.I. Range: to

Email: eGolfer: Ignore eGolfer Status

Search Results

Active Golfers Returned: 715 Inactive Golfers Returned: 0 Total Golfers Returned: 715

Club No.	GHIN No.	Local	Name	H.I.	Status Date	Address	City	State	Active
98-0600-01	0674015	46	:	NH	01/02/2014				Yes
98-0600-01	7315344	300117	ABINGTONVILLE, RICHARD	4.4	01/02/2014	1 TEST ADDRESS LINE	TEST CITY	NJ	Yes
98-0600-01	7315345	1312	ABRAHAMS, BURT	+0.4R	01/02/2014	15601 HOLDRIDGE RD E	WASHINGTON	NJ	Yes
98-0600-01	7315346	2671	ADAMS, RON	5.3	01/02/2014	RON'S ADDRESS	RON'S CITY	CA	Yes
98-0600-01	7315347	121212	AHERN, PAUL	8.3	01/02/2014	1111 TEST PLACE	TEST CITY	NJ	Yes
98-0600-01	7315348	900073	AHLGREN III, BJORN	4.4	01/02/2014	4 COUNTY LINE ROADS	BRANCHBURG	NJ	Yes
98-0600-01	7316034	10933	AHLGREN, SONNY	2.8	01/02/2014	16869 - 80TH PL N	BROWNTOWN	NJ	Yes
98-0600-01	7315349	2700	AIVALIOTIS, GEORGE	7.7	01/02/2014	7755 SOUTH SHORE DR	BRIDGEWATER	NJ	Yes
98-0600-01	6543456	2197	AKIN, MS. BARABRA	9.3	01/02/2014				Yes
98-0600-01	7316035	2403	ALLAN, MARTIE	8.8	01/02/2014	5152 BELMONT AVE S	NEWARK	NJ	Yes
98-0600-01	7315352	10007	ALLBRITTON SR, OWEN	5.5	01/02/2014	179 TESHERD PLACE	ARLINGTON	PA	Yes
98-0600-01	7316011	70897	ALLEN IV, DR STEVE CRAPPY	3.5	01/02/2014	5950 BOULDER BRIDGE LN	CLINTON	NJ	Yes
98-0600-01	7315355	2541	ALLI ESQ, DR ADAM DON	7.5	01/02/2014	133 PEAVEY LN	WASHINGTON	NJ	Yes
98-0600-01	3920259	89	ALSTON, MR RAFER J	9.2	01/02/2014	220 MEADOWS LANE	OAKLAND	NJ	Yes
98-0600-01	7315357	1321	ANDREWS, DAYTON	10.2	01/02/2014	7120 KENMARE DRIVE	EDISON	NJ	Yes

Golfer Maintenance

Golfer Maintenance

[Score Maintenance](#) [Additional Addresses](#)

General Information					
GHIN Number:	7315345	# Active:	6	# Inactive:	0
Local Number:	1312	Type:	R		
Working Club:	98-0600-01 - THE TPC AT BRANCBURG	Status:	Active	Status Date:	01/02/2014

Creation Dates			
GHIN Number:	07/24/2009 12:00:00 AM	Association:	07/24/2009 12:00:00 AM
Club:	07/24/2009 12:00:00 AM	Service:	02/18/2011 1:30:17 PM

Golfer Information						Handicap Index Information			
Name/Address	eRevision	IGN	Optional Fields	Player Settings	Inactivate Dates	Information	History		
Prefix	First	Middle	Last	Suffix					
Name:	BURT		ABRAHAMS						
Address:	15601 HOLDRIDGE RD E						H.I.	Total Diff.	Effective Date
City:	WASHINGTON	State:	New Jersey	Zip:	078820000	Current:	+0.4R	-4.2	03/15/2014
Email:	TEST@GHIN.ORG					10-2:	2.3	24.6	
eGolfer:	<None>					Previous:	+0.4R	-4.2	03/01/2014
Birthdate:	12/18/1990	Gender:	Male						
						Low:	+0.4R	-4.2	03/15/2014
						Trend:	+0.4L	-4.2	
						Rounds:	0	T Scores:	3
						Avg. Diff. 10.8			
						Show Revision Scores			

In the **Golfer Information** portion of the **Golfer Maintenance** screen, you have the capability to make changes to the member's name, address, email, birth date, and gender under the **Name/Address** tab. Under **eRevision** tab, you can check if the member was sent their eRevision (their Handicap Index emailed to them). Under the **Optional Fields** tab, you can edit the optional field values. Under the **Player Settings** tab, you can set their default tee and score entry method to assist players when posting scores. The **Inactivate Dates** tab allows the club official to set a date in the future to automatically activate or inactivate a golfer on the desired date.

The **Handicap Index Information** box, shows the player's Low Handicap Index and its issue date. Under the History tab, you can see the Handicap Index **History** since the member was added to the club roster. You can also see the current revision scores under **Show Revision Scores**.

Bottom functions:

Save: click the **Save** button any time information has been updated for the golfer

Undo: will undo any changes made since the last time the **Save** button was used

Add to Club: used to add the golfer to the **Working Club** displayed

Inactivate: keeps the golfer on your roster as inactive for up to 24 months

Modify HCP Index: follow the procedures set in place under Section 8 in the *USGA Handicap System* book. To **Withdraw** a member's Index, use the **Modify HCP Index** button and place 88.8 in the Modified Index space. Enter the expiration date and apply. WD will appear for the current Handicap Index

Print: for an **Individual Player Report**

At the top of the page, you can click on **Score Maintenance** to access the member’s scoring record or click on **Additional Addresses** to update the player record with more than one address. The **Additional Addresses** can be set by date range and have a unique title.

Score Maintenance

Score Maintenance

Use the filter below to display scores.

[Golfer Maintenance](#)

Golfer Information

GHIN Number: Working Club:

Handicap Index: Name:

Score Filter

Filter Type:

Use the filter below to search for scores. Use % as a wildcard in the course name. List of values without a selection will select all.

Course Name: Date Played Range: to Days of Week:

Score Types: Date Posted Range: to

Scores to Return:

Scores

Avg. Diff: Playing Indicator:

Score added/changed since last Revision Score considered for last Revision

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated		
T	08/08/2013	67	72.4/127	**	-4.8	LAKE SHAWNEE	08/08/13 10:49:08 AM	Edit	Delete
T	08/08/2013	83	72.4/127	**	9.4	LAKE SHAWNEE	08/08/13 07:57:10 AM	Edit	Delete
T	08/08/2013	70	72.4/127	**	-2.1	LAKE SHAWNEE	08/08/13 07:05:54 AM	Edit	Delete
H	04/29/2013	103	68.2/149	**	26.4	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:47:26 AM	Edit	Delete
H	04/29/2013	80	69.6/142	**	8.3	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:41:20 AM	Edit	Delete
H	04/29/2013	106	72.4/127	**	29.9	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:39:41 AM	Edit	Delete
H	04/29/2013	89	73.4/136	**	13.0	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:29:11 AM	Edit	Delete
H	04/29/2013	72	70.2/139	**	1.5	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:28:29 AM	Edit	Delete
H	04/29/2013	84	70.4/135	**	11.4	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:26:19 AM	Edit	Delete

Filter Type: Gives the club official the option to **Select From Filter** or select **Eligible T Scores** from drop down.

- The player’s scoring record can be filtered for the various criteria.
- Course Name** –lists the scores played at a particular course. Use the % sign as a wild card. Example, %lake% will list any club with the name lake in it.
- Date Played** –lists all of the scores played within the date range identified
- Date Posted** – lists all of the scores posted within the date range identified
- Days of Week** – which day or days of the week to filter scores for
- Score Type** – score type or score types to filter for (Home, Away, Tournament, Combined, and Penalty).
- # Scores to Return** - requests the number of scores you would like to review

The **Avg. Diff** (average differential) is the average of all of the differentials of the scores selected in the filter.

The **Playing Indicator** defaults to using the most recent 20 scores and average the low 10 differentials. The scores used change based on the filtering options selected. The **Playing Indicator** setting can be changed by the club official by clicking on the button down in the bottom right.

Score Filter

Filter Type:

Scores

Avg. Diff: Playing Indicator: Score added/changed since last Revision Score considered for last Revision

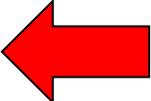
Type	Date	Score	CR/Slope	Used	Diff.	Net Diff.	Net Diff. At Time	Course	Date Updated		
T	08/08/2013	67	72.4/127	*	-4.8	-4.4	-10.0	LAKE SHAWNEE	08/08/13 10:49:08 AM	Edit	Delete
T	08/08/2013	83	72.4/127	*	9.4	9.8	4.2	LAKE SHAWNEE	08/08/13 07:57:10 AM	Edit	Delete
T	08/08/2013	70	72.4/127	*	-2.1	-1.7	-7.3	LAKE SHAWNEE	08/08/13 07:05:54 AM	Edit	Delete

Showing 1-3 of 3 Items per Page: Previous Next

By requesting **Eligible T Scores**, you will be able to see at a glance T scores that may be exceptional and their net differential (Diff – current Handicap Index = net diff). Anything in red produces a negative net differential.

Edit/Delete A Score

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated		
T	08/08/2013	67	72.4/127	*	-4.8	LAKE SHAWNEE	08/08/13 10:49:08 AM	Edit	Delete



Edit Score

Score: Date Played: Type: Holes:

Tee: CR/Slope:

Score Edit – click on **Edit** for any score you would like to change. Make necessary changes and click **Save**.

Delete Score

Would you like to delete the following score?

Date Played: Score: CR: Slope:

Type: Course:

Score Delete – click on **Delete** for any score you would like to delete and confirm the desire to delete the score.

Changing or deleting a score will instantly affect the golfer’s trending Index but will not affect the Handicap Index until the next Handicap Revision.

Add Penalty Score

Please click "Low Penalty Score" or "High Penalty Score" to add a penalty score.

Date Played:

To add a **Penalty Score** click on the **Add Penalty Score** button, select the date for the penalty round and select either a **Low Penalty Score** or a **High Penalty Score**. Penalty score will be confirmed in date order.

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated		
P	11/09/2011	72	73.0/130		-0.9		11/09/11 09:54:11 AM	Edit	Delete

Using the score filter feature produces a golfer’s **Playing Indicator**. The **Playing Indicator** is set by default to look at the most recent 20 scores, take the 10 low differentials and average them to get the playing indicator. These values can be changed by the club official at any time.

Playing Indicator Settings

Most Recent Scores: (Use 0 to use all scores returned)

Lowest Differentials to Use: (Use 0 to use all scores returned)

Click **Golfer Maintenance** at the top of the page to get back to the member’s main file.

Golfer View will allow you to go directly to a member's file, rather than look them up under the **Club Roster**. To go from member to member, you would click on the browse box next to the current member number and it will bring up a box to enter the GHIN number of the next person or select **Lookup** to find a club member by name.

The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores Clubs Settings Reports Quick Start Guide Other Links

Golfer Maintenance
[Score Maintenance](#) [Additional Addresses](#)

GHIN Number: 7315345 # Active: 6 # Inactive: 0 Local Number: 1312 Type: R
 Working Club: 98-0600-01 - THE TPC AT BRANCBURG Status: Active Status Date: 01/02/2014

Creation Dates
 GHIN Number: 07/24/2009 12:00:00 AM Association: 07/24/2009 12:00:00 AM Club: 07/24/2009 12:00:00 AM Service: 02/18/2011 1:30:17 PM

Select a Golfer

Please Enter a GHIN Number or Press Lookup to Search for a golfer.

GHIN Number:

Add Golfer is used for adding a golfer to your club that does not have an existing GHIN number. Make sure you select the appropriate service before you add your new member information. If the member already has a GHIN number, click on **Golfer Public View** to pull their record up to add them to your club.

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

Add Golfer

Please select a service and enter the information below to add a golfer to the club.
 To add a golfer with an existing GHIN Number, please use [Golfer Public View](#)

Service: <Select Service> Local Number:

Golfer Information

Name: Prefix First Middle Last Suffix
 Address:
 City: State: Zip:
 Email: [Clear Address Fields](#)
 Birthdate: Gender: Male

Change Golfers Statuses is a quick and easy way to activate or inactivate multiple golfers at the same time. You can see at a glance who is active (black) or inactive (red). Check the box next to the members you wish to modify, choose to **Activate Selected Golfers** or **Inactivate Selected Golfers** by pressing the appropriate button.

NOTE: Merely checking the box and seeing the member highlighted in yellow does not complete the task. The desired action (activate or inactivate) must be selected at the top.

The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

- Club Roster
- Golfer View
- Add Golfer
- Change Gopher Statuses**
- Set Inactivation Dates

Change Gopher Statuses

Service: <All> Status: All

Search Results

Golfers Returned: 1158

	Club No.	GHIN No.	Name	Status Date	Active
<input type="checkbox"/>	98-0600-01	0674015	-	03/21/2014	No
<input type="checkbox"/>	98-0600-01	7315344	ABINGTONVILLE, RICHARD	01/02/2014	Yes
<input type="checkbox"/>	98-0600-03	7315344	ABINGTONVILLE, RICHARD	01/02/2014	Yes
<input type="checkbox"/>	98-0600-05	7315344	ABINGTONVILLE, RICHARD	01/02/2014	Yes
<input type="checkbox"/>	98-0600-10	7315344	ABINGTONVILLE, RICHARD	01/02/2014	Yes
<input type="checkbox"/>	98-0600-02	7315344	ABINGTONVILLE, RICHARD	03/21/2014	No
<input type="checkbox"/>	98-0600-01	7315345	ABRAHAMS, BURT	01/02/2014	Yes

Once you click the **Inactivate Selected Golfers** button, you will see this screen which indicates this process cannot be undone. **Don't panic**, it just means that you will have to go back and activate any golfers that were inactivated in error. To confirm the inactivations, press the **Yes** button.

Inactivate Golfers

Would you like to inactivate selected members of the club/service selected?

WARNING: Once completed, this cannot be undone.

Set Inactivation Dates allows the club official to set a date in the future to automatically activate or inactivate a golfer or multiple golfers on the desired date.

The screenshot shows the 'GHIN HANDICAP PROGRAM Online' header with navigation links: Home, My Golfers, All Golfers, Scores, Clubs Settings, Reports, FAQs, Quick Start Guide, Other Links. A dropdown menu is open under 'My Golfers', listing: Club Roster, Golfer View, Add Golfer, Change Golfer Statuses, and Set Inactivation Dates (highlighted with a red arrow). The main content area is titled 'Change Golfer Statuses In The Future' and includes a 'Service' dropdown set to '<All>' and a 'Status' dropdown set to 'All'. Below these are buttons for 'Search Golfers', 'Set for Entire Roster', and 'Clear Filter'. A 'Search Results' section is visible below the main content area.

All Golfers

All Golfers allows you to search for players within the entire GHIN network.

Under **Golfer Public View**, you can only look up any GHIN member by number. Use **Golfer Public View** to add a member to your club by member number or verify a golfer by GHIN number.

The screenshot shows the 'GHIN HANDICAP PROGRAM Online' header with navigation links: Home, All Golfers, Scores, Clubs Settings, Reports, FAQs, Quick Start Guide, Other Links. A dropdown menu is open under 'All Golfers', listing: Golfer Public View (highlighted with a red arrow) and Golfer Lookup. The main content area is titled 'Golfer Maintenance' and includes a 'General Information' section with input fields for: GHIN Number, # Active, # Inactive, Local Number, Type, Working Club, Status, and Status Date.

The 'Select a Golfer' dialog box contains the text: 'Please Enter a GHIN Number or Press Lookup to Search for a golfer.' Below this is an input field for 'GHIN Number:' containing the text '7315336'. At the bottom of the dialog are three buttons: 'Go', 'Lookup', and 'Cancel'.

Adding a Golfer to Your Club

Golfer View

[Score View](#)

General Information

GHIN Number: # Active: # Inactive: Local Number: Type:
Working Club: Status: Status Date:

Golfer Information

Name/Address

Prefix	First	Middle	Last	Suffix
	HAL		BEAHAM	

City: State: Zip:

eGolfer: Gender:

Handicap Index Information

Information	H.I.	Total Diff.	Effective Date
Current:	10.1	105.6	03/15/2014
Previous:	10.1	105.6	03/01/2014
Low:	10.1	105.6	03/15/2014
Trend:	10.1L	105.6	

Rounds: T Scores: Avg. Diff:

[Show Revision Scores](#)

After you have entered the GHIN number of the person to add to your club, click the **Add to Club** button, enter the service information and click **Transfer**. The member is now added to your roster. Once added, the golfer’s complete information will be accessible to you (email, birth date, etc.)

Under **Golfer Lookup**, you can look up any golfer by name or GHIN number. You must enter at least two criteria to initiate a search. If you only have part of a name, use the **% as a wild card** in the first or last name to pull up a list. Example: rockatan% (unsure if last name is Rockatansky or Rockatanski).

The TPC at Branchburg User: 98-0600 [Logout](#)

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

Golfer Lookup

Golfer Lookup

Use the filter below to search for players by GHIN Number, name and other options. Use % as a wildcard in First Name, Last Name or Email.

GHIN Number: Association: Status: Member Type:

Last Name: First Name: State: H.I. Range: to

Email: eGolfer:

You will see a list of members that fit the criteria chosen (rockatan% in the GHIN Test Association) with their member number, club name and city. We are looking for a Rockatansky that belongs to Hockeytown GC. Click on **Scores** to see their current score file. Click on the person’s name to bring up their information and to see their complete scoring record by clicking on **Score View**.

Golfer Lookup

Golfer Lookup

Use the filter below to search for players by GHIN Number, name and other options. Use % as a wildcard in First Name, Last Name or Email.

GHIN Number: Association: Ghin Test Association Status: All Member Type:

Last Name: rockatan% First Name: State: <All> H.I. Range: to

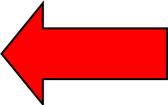
Email: eGolfer: Ignore eGolfer Status

Search Results

Active Golfers Returned: 1 Inactive Golfers Returned: 1 Total Golfers Returned: 2

Club No.	Association/Club	GHIN No.	Name	H.I.	City	State	Active	
98-0575-01	GHIN TEST ASSOCIATION HOCKEYTOWN GC	9645362	ROCKATANSKY, MAX	10.4	Bedminster	NJ	Yes	Scores
98-0129-03	GHIN TEST ASSOCIATION EMERSON GOLF CLUB	9645362	ROCKATANSKY, MAX	NH	Bedminster	NJ	No	Scores

Showing 1-2 of 2 Items per Page: 25 Previous 1 Next



Scores

Under **Scores**, you have a different way to access **Score Maintenance**. Rather than pulling up the **Golfer Maintenance** (under My Golfers) for a member, then going to their **Score Maintenance**, this method will give you direct access to their score file. Click on the browse button to enter a GHIN number.

See previous instructions for performing score maintenance.

Score Maintenance

Use the filter below to display scores.

[Golfer Maintenance](#)

Golfer Information

GHIN Number: 7315345 Working Club: 98-0600-01 - THE TPC AT BRANCHBURG

Handicap Index: +0.4P Name: ABRAHAMS, RUPERT

Score Filter

Use the filter below to search for scores.

Course Name:

Score Types: Home, Away, Tournament, Combined, Penalty

Scores to Return:

Wednesday, Thursday, Friday, Saturday

Scores

Avg. Diff: 12.9 Playing Indicator: 2.5

Score added/changed since last Revision (Green box) Score considered for last Revision (Yellow box)

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated	Edit	Delete
T	08/08/2013	67	72.4/127	*	-4.8	LAKE SHAWNEE	08/08/13 10:49:08 AM	Edit	Delete
T	08/08/2013	83	72.4/127	*	9.4	LAKE SHAWNEE	08/08/13 07:57:10 AM	Edit	Delete
T	08/08/2013	70	72.4/127	*	-2.1	LAKE SHAWNEE	08/08/13 07:05:54 AM	Edit	Delete
H	04/29/2013	103	68.2/149		26.4	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:47:26 AM	Edit	Delete
H	04/29/2013	80	69.6/142	*	8.3	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:41:20 AM	Edit	Delete
H	04/29/2013	106	72.4/127		29.9	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:39:41 AM	Edit	Delete
H	04/29/2013	89	73.4/136		13.0	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:29:11 AM	Edit	Delete
H	04/29/2013	72	70.2/139	*	1.5	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:28:29 AM	Edit	Delete
H	04/29/2013	84	70.4/135		11.4	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:26:19 AM	Edit	Delete



Clubs officials have the option to view a guest’s complete scoring record using the **All Golfers** method. Find the golfer by name or GHIN number to view the record.

Note: all of the sorting capabilities are present without the option to **Edit** or **Delete** a guest score.

Score View

Use the filter below to display scores.

[Golfer View](#)

Golfer Information

GHIN Number: ... Working Club:
 Handicap Index: Name:

Score Filter

Filter Type:

Use the filter below to search for scores. Use % as a wildcard in the course name. List of values without a selection will select all.

Course Name: Date Played Range: to Days of Week:
 Score Types:
 Date Posted Range: to
 # Scores to Return:

Scores

Avg. Diff: Playing Indicator: Score added/changed since last Revision Score considered for last Revision

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated
TI	03/17/2014	85	70.6/115		14.1	CHIMNEY ROCK GOLF COURSE	03/17/14 08:52:54 AM
AI	03/17/2014	87	71.8/124		13.9	BEAR LAKE GC	03/17/14 08:52:10 AM
AI	03/16/2014	91	71.2/124		18.0	APPLE VALLEY GOLF CLUB	03/17/14 08:54:41 AM
H	03/12/2014	64	71.9/133	*	-6.7	ALISO VIEJO COUNTRY CLUB	03/12/14 12:07:01 PM
I	03/11/2014	89	71.2/125		16.1	BOW ISLAND - BOW ISLAND	03/11/14 10:50:56 AM
A	03/10/2014	90	72.0/130	*	15.6	BOW	03/11/14 10:52:08 AM
I	03/01/2014	80	67.8/115	*	12.0	A.L. GUSTIN GOLF COURSE	03/01/14 01:10:36 AM



Rapid Score Entry

Rapid Score Entry allows multiple scores for your membership and/or guests to be entered. Once the initial screen is set up with the entry settings: **General Setup**; **Date Played**; **Score Type**; **Tee Entry**, and click **Proceed to Score Entry**. On the next screen, enter the player’s last name (full or partial) or member number (dependent upon your entry method), select from the list and post the score.

Note: under the **General Setup** section identify the **Player Entry Method** for scores (**GHIN Number**, **Local Number**, **Name**, or **GHIN Number Guests**).

Rapid Score Entry Settings

General Setup
 Show this Screen When Starting Rapid Score Entry: Auto Advance: Player Entry Method: Name (Last, First) ▾

Date Played
 Use Same Day for All Rounds: Use Today's Date: Date to Use: 3/21/2014 📅

Score Type
 Use Same Score Type for All Rounds: Score Type: Tournament ▾ Internet Score:

Tee Entry
 Gender: Male ▾ Holes: 18 ▾ Use Player's Default Tee:
 Tee: Palmetto Golf Course - Gold(M) CR/Slope: 68.0/125

Click **Post Score** when complete with the entry, enter the next member's last name and tab to the score entry. The last score posted will show at the bottom of the screen to keep track of who has been entered. Incorrect scores may also be deleted from this screen.

Rapid Score Entry

Post Score

Name (Last, First): mj  Name: ABINGTON-MILLER-PONG, RIC H.I.: 4.7 Trend: 4.4L

Date Played: MICHAELOS, JOHN (7315763)
 Date Played: MICHAELOS, LOUIS (7315718)
 Score Type: MILANO, ANGELO (7315764)
 Score Type: MILAS, BOB (7315765)
 Tee: MILES, JOHN (7315766) CR/Slope: 68.0/125
 Score: MILLER, JOHNNY (439430)
 Score: MINTZ, ALAN (7315767)
 Score: MITCHELL, JEFF (7315768)

Last Scores Posted

GHIN No.	Name	Type	Date	Score	CR/Slope	Diff.	Course	Date Updated	
7315344	ABINGTONVILLE, RICHARD	T	05/08/2014	79	68.0/125	9.9	PALMETTO GOLF COURSE	05/08/14 04:43:11 PM	Delete

Club Settings

Service Maintenance allows the club official to perform some basic maintenance to the club record. The **Club Address** and **Handicap Chair** name can be updated. The **Default Tee** can be set as well as changing the **Club** and/or **Service Password**.

The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

Service Maintenance

[Edit Messages](#) [GHP Settings](#) [Additional Addresses](#) [Home Courses](#)

General Information

Club Number: 98 - 600 - 1 ... Sub Association: 4 Holes: 18
 Last Updated: 03/04/2014 Status: Active Status Date: 06/16/2010

Club/Service Information

Name/Address Club Settings Billing Address Club Technical Contact

GHP Type: GHP Golfer Licensed: Type: District: A
 Mark this club?: Allow Internet Posting: HCP Limit (Men): 72.0 HCP Limit (Women): 40.4 Club Type: Type 3
 Men's Tee: Tee: 01-0646-01-1 Name: TRUMP NATIONAL - BEDMINSTER - OLD - BLUE CR/Slope: 73.0/144 Select Tee Clear
 Women's Tee: Tee: 01-0646-03-6 Name: TRUMP NATIONAL - BEDMINSTER - NEW - RED CR/Slope: 70.1/125 Select Tee Clear

If this is a paper club, you can set the club password.
 Club Password: GOLF Service Password:

Save Undo

Home Courses need to be set up to enable golfers to post scores through **GHP Golfer**. Within the **Home Courses**, hole by hole information can be entered to allow Hole By Hole score posting at the club. **Home Courses** are also used for **Web Reports** to determine the appropriate **Course Handicap** for members.

The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

Service Maintenance
Home Courses
 Get Handicap Allocation File
 GHP Settings
 Additional Service Passwords
 Print Groups

Home Courses

Club Name: THE TPC AT BRANCHBURG

Club Name	Course Name	City	State	# Tees	
Trump National Golf Club NJ	Old Course	Bedminster	NJ	7	Tees Remove

Showing 1-1 of 1 Items per Page: 25 Previous 1 Next

Add New Home Course

GHP Settings allow the club to customize **Score Entry** preferences, **Address Prompting** to have members update their personal information, **Management** of optional fields and **Global Settings**.

The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores **Clubs Settings** Reports FAQs Quick Start Guide Other Links

- Service Maintenance
- Home Courses
- Get Handicap Allocation File
- GHP Settings**
- Additional Service Passwords
- Print Groups

GHP Online Score Entry Settings

[Service Maintenance](#)

Club Name: THE TPC AT BRANCHBURG

GHP Online Settings

Score Entry | Address Prompting | Management | Global Settings

Score Entry Options

Player Lookup: Number and Lookup | Score Entry Method: ESC Score | Theme Name: Default

Number Entry Type: GHIN Number | Default Score Type: Home | Advance / selected?:

Score Entry Timeout (seconds): 60 | Screen Saver Timeout (seconds): 20 | Show Trend:

Handicap Label Option: Previous H.I.

Please select the Score Entry Wizard Steps to display

Current Date: Player Default Tee: Default Score Type:

Please Select the 3 fields to display for Member Lookup below

Field 1: Round Count | Field 2: Score Average | Field 3: Low H.I.

Save Undo

Print Groups allow club officials to organize members into groups for reporting and printing capabilities. Golfers can be any mix of gender and service under the same association and club number.

The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores **Clubs Settings** Reports FAQs Quick Start Guide Other Links

- Service Maintenance
- Home Courses
- Get Handicap Allocation File
- GHP Settings
- Additional Service Passwords
- Print Groups**

Print Groups

allow you to print Web Reports only for the members in the print group.

Club Name: THE TPC AT BRANCHBURG

Currently Defined Print Groups

Print Group	Members			
Monday Birdies	0	Edit Name	Remove	Edit Members

Showing 1-1 of 1 Items per Page: 25 Previous 1 Next

Add Print Group

Print Groups Member List

Manage the members list of the selected print group.

[Print Group Maintenance](#)

Club Information

Club Number: - Club Name:

Print Group:

Filter Available Members List

Service: Status: Gender: Show Selected Only:

Member List

Please click on the rows below to select the players. You can use the buttons below to select all or clear the selections.

Use "Selection/Listbox" Selection Mode (operates like a Listbox, using Shift/Ctrl keys for multiple selection):

GHIN #	Local #	Name	Active	Gender	Service
7315344	300117	ABINGTONVILLE, RICHARD	Yes	Male	1
7315347	121212	AHERN, PAUL	Yes	Male	1
7315349	2700	AIVALIOTIS, GEORGE	Yes	Male	1
7315350	2832	ALEXANDER, JOHN	Yes	Female	2

Print Group Members Saved.

Additional Service Passwords allow club officials to create specific user roles. These passwords can be set globally for access to the entire club or can be service specific. Each of these roles will continue to provide access to the membership data for TPP Client integration purposes.

GHIN HANDICAP PROGRAM Online

Home My Golfers All Golfers Scores **Clubs Settings** Reports FAQs Quick Start Guide Other Links

Additional Service Passwords

These passwords are for service passwords set up at the club, and give access to GHP Online - Clubs for the club/service selected.

Club Information

Club Name:

Additional Service Passwords

Service	Service Name	Role	Password	Change PW	Remove
1	MENS 18	Additional Administrator	fran	Change PW	Remove

Showing 1-1 of 1 Items per Page: Previous Next

- Read Only** – Allows an individual to view all of the data on GHP Club and run reports but cannot make changes
- Scoring Only** – Allows Read Only access and read/write for adding/editing scores
- Editor** – Allows editing of existing information. Golfers cannot be transferred, added, activated or inactivated
- Additional Administrator** – Access to perform all functions within the site

Add Additional Service Password

Service: <All>

Role: Read Only

Password: Read Only
Scoring Only
Editor
Additional Administrator

Reports

The **Reports** option allows you to produce, print and export reports. The selection and sorting criteria is based on the report being produced.

Sample Handicap Index/CH Report

Welcome 98-0600 [Logout](#)

GHIN Web Reports [Schedule Report](#) [Run Report](#)

Report Menu

Club Reports

- Address Labels
- Club Roster
- Course Handicap Table
- **Handicap Index/CH**
- Handicap History
- Handicap Index Range
- Handicap Labels
- Handicap Revision Scores
- Internet Scores Posted
- Local Number
- Low Handicap Index
- Most Improved Golfer
- Reduced Golfers
- Revision Golfers
- Rounds Posted
- Score Posting Sheets
- Scores Posted
- Shaft Labels
- 9 Hole Scores Posted

Report Scheduling

- My Scheduled Reports
- My Report Log

Handicap Index / CH Report

Report Filters

Association: 98 Ghin Test Association

Club: 600 The TPC at Branchburg

Service: 01 - Mens 18

Print Group: <None>

Course Selection: Home Courses

Course: Trump National Golf Club NJ - Old Course

Gender: Any Holes: 18

Revision Date: Current - 3/15/2014 Status: Active Only

Report Output Columns

Sort Column: Member Name Name Format: Full Name

Show CR/Slope on Column Header(s):

Available Columns		Display Columns
Local Number	>>	GHIN Number
Diff	>	Member Name
Black (M 76.8/151)	<	Handicap Index
Gold (M 74.7/147)	<<	
Blue (M 73.0/144)		
Composite (M 71.1/144)		
White (M 69.5/137 W 77.1/151)		

Report Appearance

Detail Font Size: 8 pt

Include Logo:

Page Header 1st page only:

Separate Services per Page:

Header:

Footer: Page {PageNumber} of {PageCount}

Output Columns: 1

Paper Size: Letter

Paper Orientation: Portrait

Style: Large (14 pt)

Style: Small (9 pt)

Once the report has been **Run**, you will have the option to export desired report to **PDF, Excel, TIFF, RTF, Text** or **HTML**.

Welcome 98-0600
GHIN Web Reports

Export as: PDF

The TPC at Braemar Golf (98-0600-01)
Handicap Index / CH Report
Revision Date 3/15/2014




<u>GHIN #</u>	<u>Name</u>	<u>H.I.</u>
7315344	Abingtonville, Richard	4.4
7315345	Abrahams, Burt	+0.4R
7315346	Adams, Ron	5.3
7315347	Ahern, Paul	8.3
7315348	Ahlgren III, Bjorn	4.4
7316034	Ahlgren, Sonny	2.8

GHIN has added the ability for club officials to **Schedule** their own reports for automatic delivery. This added functionality allows club officials to schedule reports using any of the available **Frequency** options. Each report can be sent to multiple email addresses at the desired frequency run. Additionally, club officials will have access to their report log which will have a running history of reports that were sent and delivered.

GHIN Web Reports

- Report Menu**
- Club Reports
 - Address Labels
 - Club Roster
 - Course Handicap Table
 - **Handicap Index/CH**
 - Handicap History
 - Handicap Index Range
 - Handicap Labels
 - Handicap Revision Scores
 - Internet Scores Posted
 - Local Number
 - Low Handicap Index
 - Most Improved Golfer
 - Reduced Golfers
 - Revision Golfers
 - Rounds Posted
 - Score Posting Sheets
 - Scores Posted
 - Shaft Labels
 - 9 Hole Scores Posted
 - Report Scheduling
 - My Scheduled Reports
 - My Report Log

Handicap Index / CH Report



Report Filters

Association: 98 Ghin Test Association
 Club: 600 The TPC at Branchburg
 Service: 01 - Mens 18
 Print Group: <None>

Course Selection: Home Courses
 Course: Trump National Golf Club NJ - Old Course
 Gender: Any Holes: 18
 Revision Date: Current - 3/15/2014 Status: Active Only

Report Output Columns

Sort Column: Member Name Name Format: Full Name
 Show CR/Slope on Column Header(s):

Available Columns	Display Columns
Local Number	GHIN Number
Diff	Member Name
Black (M 76.8/151)	Handicap Index
Gold (M 74.7/147)	
Blue (M 73.0/144)	
Composite (M 71.1/144)	
White (M 69.5/137 W 77.1/151)	

Report Appearance

Detail Font Size: 8 pt
 Include Logo: Output Columns: 1
 Page Header 1st page only: Paper Size: Letter
 Separate Services per Page: Paper Orientation: Portrait
 Header: _____ Style: Large (14 pt)
 Footer: Page (PageNumber) of (PageCount) Style: Small (9 pt)

Schedule Report

Note: The report will be scheduled using the currently selected settings. If you have not yet entered the criteria you would like the report to run with, please hit "Cancel" below and make your selections, then click the "Schedule Report" button again to complete this dialog.

Description: _____

Run Frequency:

_____ addresses can be entered with comma or semi-colon separators

Send To: _____

Copy To: _____

Blind Copy To: _____

