

Winter/Yearly Employment Opportunities

The Links at Mass Golf is hiring winter seasonal or yearly employee to assist with golf shop operations and customer service.

Current Openings:

Golf Shop Assistant (Part Time) - 1 Position Available

Job details

Salary: \$15.00 an hour

Job Type: Part-time

Number of hires for this role: 1

Qualifications

- Customer Service / Retail Sales: 1 year (Preferred but not required).
- Prior knowledge of retail sales & how to maintain an attractive retail environment is helpful.
- Experience in customer service/retail shop environment (Preferred but not required).
- Detail oriented & able to prioritize workload and multitask in a golf shop.
- Possesses basic telephone and computer skills.

Full Job Description

Founded in the early 1960's, The Links at Mass Golf is the flagship location for the First Tee of Massachusetts located only minutes from route 495 in Norton, Massachusetts. The course is owned and operated by Mass Golf. The Links is an active Public, 18-hole Par 3 course with approximately 200 members, playing over 15,000 rounds per year. In 2020, Mass Golf added two Golf Zone indoor simulators.

Successful candidates will have an outgoing personality and is able to provide excellent customer service to the members and guests of The Links at Mass Golf. Attention to detail, excellent communication skills, and a high level of professionalism are vital to this position.

Responsibilities

Golf Shop Counter:

- Greet members and guests - create a positive experience for each customer.

- Provide excellent customer service & sales advice.
- Utilize club software to assist members in making and changing tee time reservations, simulator reservations, and tournament registrations.
- Effectively operate point of sale system for shop merchandise purchases.
- Answer telephone calls from members and guests, be resourceful in finding answers and solutions to their questions.
- Be able to both self-direct and work in a team environment.

Merchandising:

- Assist in receiving, merchandising, managing, and maintaining levels of inventory.
- Place, monitor and follow through on special orders when necessary.
- Maintain visual displays and merchandising in the golf shop.

Availability

- This position requires versatility, flexibility and a willingness to work a combination of weekends, weekdays and some holidays.
- Seeking to fill part-time seasonal/yearly positions.
- December - Mid-March or Year round

Compensation

- \$13.50 per hour

Benefits

- Golf playing privileges, Golf shop discounts.

Experience

- Customer Service / Retail sales: 1 year (Preferred, but not required)
- Open to applicants under 18 years old, provided it is legally allowed for the job and location.

Work Location

- 300 West Main Street, Norton, MA

Hours per week

- 20-29
- Includes Evenings, Weekends and Holidays

Pay Frequency

- Weekly

Paid Training

- Yes

Management / Reporting Structure

- First Tee Director of Operations
- Head PGA Golf Professional

Employees working per shift

- 3 or fewer

All interested applicants should send a resume to Drew Chapman, **Head Golf Professional at The Links at Mass Golf**, or stop by The Links to fill out an application.

dchapman@massgolf.org